

Wrentham Community Preservation Committee Minutes
Wednesday December 19th, 2018

Present: Chair Barry Kassler, Robin McDonald, Leo Immonen, Mark Cuddy, Alex Leonard, Scott Manchuso

Absent: Chuck Woodhams, Steve Langley, Carol Mollica

At 7:03 p.m., Barry Kassler called the meeting to order in the Bennett Gardens Meeting Room.

Barry Kassler shared the project recommendation document that Scott Manchuso had emailed to the CPC earlier in the month. Other communities use this document as part of the project review and recommendation process. Committee members agreed that the use of this document template would be helpful if incorporated in Wrentham CPC project review and recommendation process. Robin McDonald made a motion to use the “recommendation document” as part of the project review and recommendation process, the motion was seconded. Voted unanimously approved.

Barry Kassler shared a copy of the ad that will be placed in the newspaper announcing the January 30th 2019 CPC annual public hearing. The meeting will be held in the town meeting room of Wrentham Town Hall at 7:00pm.

Scott Manchuso reviewed the slide deck presentation that will be shared with Jan 30th 2019 public hearing attendees. The information in the presentation will provide attendees with basic information that will help them understand how to apply for CPC project funding and to give them an understanding of funding guidelines.

Robin McDonald and Barry Kassler will meet to plan for the hiring of an administrative assistant for the CPC.

A motion was made by Robin McDonald to approve the minutes of the October 24th 2018 meeting as distributed, seconded, Vote; unanimously approved.

A motion was made by Alex Leonard to approve the minutes of the October 29th meeting as amended, seconded, Vote; unanimously approved.

A motion was made by Mark Cuddy to approve the minutes of the November 28th 2018 meeting as amended, seconded, Vote; unanimously approved.

Alex Leonard made a motion to adjourn at 8:17pm. Seconded, unanimously approved.

The next meeting will be on Wednesday, January 30th 2019 at 7:00 p.m. in town meeting room of town hall. As a reminder, the meeting will begin with the annual public hearing.

Respectfully Submitted by,

Robin McDonald