



Commonwealth of Massachusetts  
**Town of Wrentham**  
Board of Selectmen  
79 South Street, Wrentham, MA 02093

TEL: (508) 384-5400  
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November 24, 2015

To: Board of Selectmen

From: Town Administrator

Re: Town Administrator's Report  
November 13 – 24, 2015

**Rice Field Restroom – Concession Building**

The RFQ for designer services was due on November 13, 2015. Three responses were received. I have appointed a Designer Selection Committee of Recreation Director Jeff Plympton and Recreation Commission members Charles Adelsberger and Ray Palmer. The Committee met and reviewed the three submissions on November 18, 2015, and has scheduled interviews of responders on November 30 and December 2, 2015.

**Director of Planning and Development Search**

I have appointed Gregg McCombs, Delana Reardon, Charles Woodhams, Jr., Dr. Brian Kelly, Daniel Vieira, and Joseph Botaish as members of the Search Committee. The Committee will meet on the evening of November 24, 2015 to interview four candidates.

**Building Commissioner Search**

I have appointed Nicholas Tobichuk, William Casberra, Paul DiChiara and Joseph Botaish to the Search Committee. Eleven resumes have been received, and a meeting of the committee will be scheduled shortly.

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