



Commonwealth of Massachusetts
Town of Wrentham
Board of Selectmen
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INTEROFFICE MEMORANDUM

To: Board of Selectmen

From: William Ketcham, Town Administrator

Re: Town Administrator's Report September 1st-10th

Date: September 10, 2015

Knuck-Up Hill Tower

Verizon presented its application to the Planning Board on September 2nd. Superintendent Lavin, Chief Anderson, Chief McMorrow, and I attended the meeting to convey the Town's need for the height of the tower as a site for its public safety radio communication. Conservation Agent Darryl Luce and I also advocated for eliminating a hilltop detention basin, literally required by Wrentham's regulations, for runoff. The Planning Board concurred in this as has the Health Agent. Town Planner Paige Duncan is drafting a decision for the Planning Board.

40 B Projects

The Rosegate project had its MEPA hearing on September 8th and was before the Zoning Board on September 9th for non-40 B variance requests. Rosegate will have its first 40 B public hearing before the Zoning Board on September 23rd.

The town has submitted its comments on Eaglebrook. The Town's comments on the Green Street project are due on September 15th.

The Zoning Board and the Town Planner have been notified of the increase in hours for the administrative assistant to 28 hours per week. This will be effective next week. I have spoken with the Clerical Union in regard to the classification of the position and expect to meet with them shortly to begin negotiation.

Regional Dispatch

The MECC Board met on September 1st and has a meeting scheduled for September 15th. Since the project location was moved to 44 Sharon Avenue in Norfolk the development of the facility has been on hold awaiting the Town of Norfolk's development of a plan for the building. The Town of Norfolk has hired a project manager and an architect, both the same as those retained by the MECC. On September 15th the Norfolk Town Administrator is expected to provide an update on the status of the project.

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A serious problem for the project is again the slowness in reimbursement to Wrentham of the project costs under the State 911 development grant. After a reimbursement was received in the spring the costs awaiting reimbursement have once again climbed back to approximately \$100,000. This slow rate of reimbursement will render any serious design work and particular construction untenable and the town would not be able to carry those costs.

Procurements

Bids for the refurbishment of Fire Engine 3 were opened on September 3, 2015. One bid was received. The contract was awarded to the sole bidder, M&R Auto Body, Inc. for the sum of \$44,900.

Quotes were obtained for the maintenance mowing of brush from 12 acres at Birchwood Farm. This is funded by a grant obtained by the Conservation Commission. The work was awarded to T-Corp for their submitted quote of \$4,750.

Part – Time floating positions

My Executive Assistant Nancy Langlois and I have interviewed applicants for the part-time floater positions and I have extended conditional offers of employment to two candidates subject to CORI checks and physical exams.

WFK/amr