



Commonwealth of Massachusetts
Town of Wrentham
Board of Selectmen
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INTEROFFICE MEMORANDUM

To: Board of Selectmen

From: William Ketcham, Town Administrator

Re: Town Administrator's Report May 14th-27th, 2015

Date: May 28, 2015

IT Manager

Charles DiPirro started work as the Town IT Manager on May 11th, 2015. He has begun familiarizing himself with the town systems, and has assumed responsibility for the managing of the services from MX Consulting. Charles has also assisted in the coordination of the installation of the new telephone system. I met with him and Darrell True on May 14th and arranged for his introduction to the systems at the Public Safety Building.

I have directed that all IT purchasing and request for support or repair services should now go through him.

January 2015 Blizzard

FEMA's representative met in Town Hall on May 18th with Fire Chief McMorrow, Police Chief Anderson, Public Works Superintendent Lavin, Wrentham Elementary School Superintendent Cameron, Town Accountant Sarno and myself. We've reviewed the time frame for which storm response will be compensated, limited to 48 hours within the three days, and also damage to public buildings which would potentially qualify for aid.

40B Applications

The Town has, through its town counsel retained a consultant to assist the Zoning Board of Appeals and the Town through the process. Town Counsel, Town Planner Paige Duncan, and I met with the selected consultant Judi Barrett on May 21st.

Mass Housing will conduct a site visit on one of the projects, Rosegate, located at Madison Street and Route 1 on May 27th.

Telephone System

The installation was mostly completed on May 15th. There remain some minor matters to be corrected. There was a glitch on May 22nd when the connection to Comcast disconnected and would not re-connect. This has now been corrected.

Sustainable Water Management Grant

The Town was awarded a \$100,000 grant to evaluate the effects of the new Sustainable Water Management Regulations (SWMI) and storm water regulations. The kick off meeting took place

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on April 17th and it must be completed by June 30th. Completion will involve a report to the Board with an evaluation of the impact on Wrentham, potential mitigation required for compliance and cost estimates. Tools will be created that can be utilized by other communities once our project is completed. Superintendent Lavin has advised me that the report will not be completed by the consultant in time to be presented to the Board at its June 16th meeting. He has requested that the Board schedule a special meeting to hear and receive the report on or before June 30th.

Recommended Action: That the Board schedules a special meeting to hear and receive the SWMI report on June 30, 2015.

Regional 911 Dispatch

The MECC board met on May 19th. The Town of Norfolk has selected CDR Maguire as its Project Manager and Jacunski Humes as its architect. Site construction will be delayed until after Norfolk obtains appropriations for their construction at a town meeting in the fall. Until then MECC development is on hold.

WFK/amr