



Commonwealth of Massachusetts  
**Town of Wrentham**  
Board of Selectmen  
79 South Street, Wrentham, MA 02093

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**INTEROFFICE MEMORANDUM**

To: Board of Selectmen  
From: William Ketcham, Town Administrator  
Re: Town Administrator's Report  
February 25, 2015 – March 12, 2015

Date: March 12, 2015

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**IT Director Search**

The Search Committee met on February 25<sup>th</sup> to review resumes and again on March 9<sup>th</sup> to conduct interviews. Additional interviews may be scheduled.

**Economic Development Commission – Capstan TIF**

The Town Appraiser is gathering information for use in the drafting and negotiation of a TIF agreement with Capstan for presentation to the Board.

**FY 2016 Budget**

I met with Superintendent Lavin on the Public Works budget on March 5<sup>th</sup>. Finance Director Karen Jelloe and I have worked on revenue estimates. The operating assessment numbers received from King Philip, currently an increase of \$462,873, will likely have to be recalculated as the State has issued new minimum contribution amounts for the three towns. These new numbers will shift additional financial burden to Wrentham. I have also received the assessment from the Tri-County vocational district which is \$939,391, an increase of \$96,527 over last year. Wrentham Elementary has requested an increase of \$621,295. Health Insurance and other insurance and retirement costs are estimated to increase by \$485,000. I am continuing to review department requests.

**Solar Energy**

On March 30<sup>th</sup> I met with a representative of Bright Energy Solar to discuss possible solar panel installation on Town property. Since on the possible site is the Delaney School I will be forwarding information to Superintendent Allan Cameron for further discussion of whether this could be part of the Delaney school roof project. There is also a possibility of the Public Works Garage property being a site for a solar installation. I will be discussing this with Superintendent Lavin.

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**Telephone Project**

I have signed the agreements for a VoIP phone system at the Wrentham Elementary School and the Town Hall. This will include replacing systems at the Fiske Library, Public Works Garage, Inspectional Services, and Senior Center although those buildings will continue to be connected to Town Hall via existing copper lines until a fiber connection can be established. The cost of the telephone upgrade as described will be \$88,700. I am investigating with the vendor the running of fiber connections from the Town Hall to the four listed buildings and the Public Safety Building.

**Winter 2015**

Snow and Ice costs total \$373,776.47 as of March 6, 2015, the budget was \$150,000 leaving an overage of \$223,776.47. Superintendent Lavin estimates an additional \$100,000 expense to fill the salt barn at the end of the season.

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Fire Chief McMorrow has submitted to MEMA / FEMA the Town's total cost of \$630,364 for the several declared emergency storms.

WK/nal

Attachment