



Commonwealth of Massachusetts
Town of Wrentham
Board of Selectmen
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INTEROFFICE MEMORANDUM

To: Board of Selectmen

From: William Ketcham, Town Administrator

Re: Town Administrator's Report, February 12, 2015 – February 25, 2015

Date: February 25, 2015

Union Negotiations

Meetings with the Clerical Union and the Public Works Union are scheduled to resume on March 4th.

FY 2016 Budget

I have completed budget meetings with all but the Public Works Department. That meeting will take place on March 3rd. The first meeting with the Finance Committee took place on February 23rd.

Charter Implementation

On February 23rd I met with Michael Carroll, Chairman of the General By-Law Review Committee. The Committee is preparing amendments to by-laws as required to conform them to the Charter.

I have also prepared, with the assistance of the Town Clerk and Town Counsel the attached spreadsheet which summarized who would be considered a town officer under the Charter, and the changes in appointing authority. This will assist the Town Clerk and staff in the implementation of the administrative changes.

Plainridge Park / Penn National Gaming

On February 24th I met with Dominic Longobardi and Lance George of Plainridge in regard to the beginning of the traffic baseline study required by the Surrounding Community Agreement. They proposed Vanasse and Associates, Inc. as the planning firm.

Development Proposal

On February 23rd I met with Steven Zieff of Eden Management in regard to a development concept for a 52 acre parcel on Route 140 in Wrentham near the Franklin line. I have referred Mr. Zieff to Town Planner Paige Duncan, and to the EDC and Smart Sewering Committee. I expect that he will make a presentation to them and the Board will then receive a report.

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Town Committee Structure

The Town of Wrentham has 30 appointed committees requiring 181 members. I have discussed with the Open Space Committee their taking over the functions of the Environmental Protection and Advisory Committee, the State Forest Advisory Committee and the Trout Pond Betterment Committee. The latter two are ad hoc committees and currently have no members. WEPAC is a by-law standing committee with only two members, one of whom is the chairman of the Open Space Committee, and seven vacancies. Transferring WEPAC functions and abolishing that committee will require an amendment to the Town by-laws while the transfer of the other two committee's functions and their discontinuance can be accomplished by a vote of the Board of Selectmen.

Recommended Action: That the Board vote to transfer the functions of the State Forest Advisory Committee and Trout Pond Betterment Committee to the Open Space Committee and also to support a by-law transferring the functions of the Environmental Protection and Advisory Committee to the Open Space Committee.

WK/nal

Attachment